

PowerSchool/New Students

All new students to Tri County will need to create a parent account, please see the step by step instructions on a computer listed below.


If you have any problems or questions please call the school @ 683-2015.

Also, check out the PowerSchool App for your phone, download from your app store.

School Code: MBNL



First Time In PowerSchool on a Computer

1. Go to the Tri County School website, www.tricountyschools.org
2. Click on PowerSchool Tab  PowerSchool
3. Select the PowerSchool Parent/Student option
4. Click on the “Create an Account” beside the “Sign In” then select the blue button on the bottom of the screen that says “Create Account”

The next screen will look like this:

Create Parent Account

First Name	<input type="text"/>	*List parent name here.
Last Name	<input type="text"/>	
Email	<input type="text"/>	
Desired Username	<input type="text"/>	*This is whatever you choose to use.
Password	<input type="password"/>	* This is your personal password that you choose.
Re-enter Password	<input type="password"/>	
Password must:		
•Be at least 6 characters long		

Link Students to Account

Enter the Access ID, Access Password, and Relationship for each student you wish to add to your Parent Account

1

Student Name	<input type="text"/>	
Access ID	<input type="text"/>	* This is listed on the attached paper.
Access Password	<input type="text"/>	*This is listed on the attached paper.
Relationship		
	<input type="text" value="-- Choose"/>	

2

Student Name	<input type="text"/>	
Access ID	<input type="text"/>	
Access Password	<input type="text"/>	
Relationship		
	<input type="text" value="-- Choose"/>	

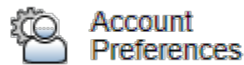
3

Student Name	<input type="text"/>	
Access ID	<input type="text"/>	
Access Password	<input type="text"/>	
Relationship		
	<input type="text" value="-- Choose"/>	

- Please make sure you put in each child with their ID and Password.
- You will get a message if you successfully created an account, if you did not it will tell you it was not successful. If it failed, try putting in your student's ID & password again to make sure you entered it correctly.
- Once you have successfully created an account you will need to log in to begin.

Already have an Account

1. Go to the Tri County School website, www.tricountyschools.org
2. Click on PowerSchool, it is on the dark blue list on the right side.
3. Select the PowerSchool Parent/Student option
4. Sign into PowerSchool using your existing ID and Password.
5. Click on Account Preferences on the left side toward the bottom.



6. Click Students Tab

Account Preferences - Students

A screenshot of the 'Account Preferences - Students' page. It has two tabs: 'Profile' and 'Students'. The 'Students' tab is selected. Below the tabs is a section titled 'My Students' with a message: 'To add a student to your Parent account, click the ADD button.' There is an 'Add' button in the top right corner. Red arrows point to the 'Students' tab and the 'Add' button.

7. Click Add
8. Enter the information in the fields.

A screenshot of the 'Add Student' dialog box. It has a title bar with 'Add Student' and a close button. Inside, there is a section titled 'Student Access Information' with four fields: 'Student Name', 'Access ID', 'Access Password', and 'Relationship'. The 'Relationship' field is a dropdown menu with '-- Choose' selected. At the bottom right are 'Cancel' and 'OK' buttons.